

Court-Appointed Volunteer Service Agreement & Acknowledgment

Supplement to the PVAS Volunteer Service Agreement



English | Revised August 2026 | v2.0

Required documents: Complete this form in addition to the regular Volunteer Service Agreement. Provide the CSR referral, CSR Timesheet, offense information, requested hours, deadline of requested hours, current Driver's License or ID(state or school), and required court or probation records.

1. Volunteer and referring-authority information

Volunteer full name: _____

Date of birth: _____

Phone number: _____

Email address: _____

Court or probation office: _____

Authorized officer name: _____

Officer phone & email: _____

Case or referral number: _____

Hours requested: _____

Completion deadline: _____

2. Volunteer status and responsibilities

Please initial, that you have read and agree to the following:

- ☐ I offer my service voluntarily and understand I will not receive monetary compensation and that service does not create employment with PVAS.
- ☐ I will complete enrollment, on-boarding, training, and documentation before an assignment.
- ☐ I will accurately sign in and out, follow scheduling, perform only approved duties, and follow PVAS staff direction.
- ☐ I can access the Volunteer Guidelines & Policies and agree to follow them and any program-specific requirements.
- ☐ I will act professionally, protect confidential information, use social media responsibly, and report safety, conduct, or animal-welfare concerns promptly.

3. Health and injury acknowledgment

- ☐ I understand animal-related service may expose me to bites, scratches, allergens, zoonotic disease, noise, odors, physical work, weather, and other hazards.
- ☐ I will immediately report accidents, injuries, bites, or scratches and cooperate with documentation.
- ☐ I understand PVAS does not provide health insurance and I am responsible for obtaining medical care.
- ☐ I understand that the tetanus vaccination is recommended for animal-related service, is not required by PVAS, and it is my responsibility to discuss it with a medical professional. PVAS does not pay for vaccination(s).

4. Assumption of risk, release, and indemnification

I understand that domestic and shelter animals can behave unpredictably and may cause property damage, serious injury, or death. I knowingly assume the risks associated with my volunteer service, including risks arising from interactions with animals, other volunteers, members of the public, and Palm Valley Animal Society personnel. I release, indemnify, defend, and hold harmless Palm Valley Animal Society, its directors, officers, employees, and agents from and against claims, liabilities, losses, judgments, costs, or expenses arising out of or connected with my volunteer service, including claims involving personal injury or property damage.

5. Animal handling and personal property

- ☐ I will not handle or interact with an animal without required training and staff authorization, and I will use required PPE when necessary.
- ☐ Volunteers must treat all animals with patience, kindness, and respect and must never engage in verbal, physical, or emotional abuse or mistreatment of any animal.
- ☐ Volunteers must immediately report any suspected or witnessed verbal, physical, or emotional abuse or mistreatment of an animal, whether committed by an employee, another volunteer, a member of the public, or any other individual, to a Volunteer Coordinator or PVAS leadership.
- ☐ I understand PVAS is not responsible for lost, damaged or stolen personal items or care of personal pets not in PVAS custody.
- ☐ Failure to follow these standards may result in removal from volunteer duties or termination of volunteer privileges.

6. Photo and video release

Please initial your selection below to indicate your preference:

PVAS may photograph, record, and use images, videos, or recordings of volunteers and volunteer activities for PVAS communications and promotional purposes, including in print materials, on websites, through email, on social media, and in other PVAS communications.

☐ I grant PVAS permission to photograph, record, reproduce, publish, and use my name, image, likeness, voice, and volunteer activities in print, video, websites, email, social media, and other PVAS communications without payment. I waive any right to inspect or approve finished materials and any right to royalties or other compensation.

☐ I DO NOT grant PVAS permission to photograph, record, reproduce, publish, or use my name, image, likeness, voice, or volunteer activities in PVAS communications or promotional materials. I understand that PVAS will make reasonable efforts to honor this request.

7. Suspension and termination

I understand PVAS may suspend or terminate my participation, with or without prior warning, when PVAS determines it is appropriate or continued service is not in its best interest.

8. Offense disclosure and eligibility

Underlying offense or charge as shown on referral: _____

Please note that we don't accept cases of animal abuse, abuse to humans, theft, weapons, violent, sexual, property damage.

___ I understand that CEED may request additional information regarding the offense and that it must be reviewed by CEED before volunteer service is approved.

___ I authorize PVAS to contact the listed court or probation officer to verify eligibility, requirements, approvals, service, or conduct.

9. 2-for-1 hour arrangement

___ I understand that, although my community service qualifies for a 2-for-1 credit, PVAS has the discretion to determine which volunteer activities are available and eligible for credit.

___ I understand that an authorized probation or court officer must approve a 2-for-1 eligibility arrangement, and I will attach or provide verification for CEED to review

10. Minor Consent Form (If Applicable)

___ I understand that if I am 16 or 17 years old, I must have a completed and signed Minor Consent Form from my parent or legal guardian to participate in any PVAS Volunteer Programs.

___ I understand that I may not begin my volunteer service at PVAS until the Minor Consent Form has been completed and signed by my parent or legal guardian.

11. Program acknowledgment

- ☐ I have read, understand, and agree to follow the Court-Appointed Volunteer Policy & Guidelines and the Court-Appointed Volunteer Service Agreement.
- ☐ I understand I must purchase the mandatory \$15.00 Volunteer shirt. Paid upon onboarding.
- ☐ I will wear the appropriate work attire at all times, including the mandatory Volunteer T-Shirt and visible name badge.
- ☐ I will perform assigned duties, follow staff direction, and comply with safety and conduct rules.
- ☐ I will accurately sign in and out of MyImpact, record the same completed hours on the required PVAS Official Timesheet, and obtain an authorized signature from a Volunteer Coordinator or Team Lead after each shift.
- ☐ I understand PVAS may suspend or terminate participation and notify the court or probation office of termination, falsification, serious misconduct, or relevant circumstances.
- ☐ I understand PVAS verifies only eligible hours actually completed and does not guarantee that a third party will accept or apply them.

12. Signatures

I certify that the information provided is accurate and that I am signing this document knowingly and voluntarily. Incomplete or false information may delay application approval.

Volunteer signature: _____

Date: _____

CEED reviewer printed name: _____

CEED reviewer signature: _____

Date: _____

Notes: _____

Contact information

Community Engagement & Education Department (CEED) | volunteer@pvastx.org
(956) 478-9881 | (956) 250-8300

Laurie P. Andrews Center | 2451 N Expressway 281, Edinburg, TX 78541

Sunday-Thursday: 9:30 AM-5:30 PM | Friday-Saturday: 9:30 AM-6:00 PM